



**Department of Planning and Development
30 Bell Road Greenwood City Hall
Greenwood, AR 72936
479-996-5329**

STEPS FOR REZONING IN THE CITY OF GREENWOOD, ARKANSAS

1. Fill out an "Application for Zoning Ordinance Amendment" and pay \$100.00 to City Clerk at Greenwood City Hall.
2. Must have plat, survey and/or plans in duplicate and drawn to scale showing the actual dimensions of the lot to be built upon.
3. Have size, height and location on the lot of all buildings to be erected, altered, or moved and of any building already on the lot.
4. Applicant shall state the existing and intended use of all such buildings.
5. Supply such other information as may be required by the Building Inspector for determining whatever the provisions of Zoning Regulations are being observed.
6. Applicant shall attend the Planning Commission Meeting at the next regularly scheduled meeting following expiration of legal publishing and posting requirements.
7. Re-zoning must be posted by the inspector and published by the City Clerk.
8. The legal notice must be published at least 15 days before the public hearing.
9. If the request for re-zoning is approved at the public hearing, the request then goes to the City Council and must be approved by ordinance.